

PEMBROKE WANDERERS HOCKEY CLUB

RULES

Rule 1	NAME OF CLUB AND CLUB COLOURS
Rule 2	CONSTITUTION
Rule 3	TRUSTEE COMPANY
Rule 4	OFFICERS
Rule 5	EXECUTIVE COMMITTEE
Rule 6	SELECTION COMMITTEES
Rule 7	ELECTION OF MEMBERS
Rule 8	RESIGNATIONS
Rule 9	ANNUAL SUBSCRIPTIONS
Rule 10	VISITORS
Rule 11	GENERAL MEETINGS
Rule 12	SALE OF EXCISABLE LIQUOR
Rule 13	GENERAL
Rule 14	PERSONAL PROPERTY
Rule 15	PERSONAL RISKS
Rule 16	DISSOLUTION OF CLUB

This printing incorporates all revisions and alterations made to these Rules up to and including 29th May 2018.

1. NAME OF CLUB AND CLUB COLOURS.

- (a) The name of the Club shall be PEMBROKE WANDERERS HOCKEY CLUB. The objective of the Club is the provision of facilities for the playing of amateur hockey by men, women and juniors (boys and girls) and to promote amateur games of sport amongst its members.
- (b) The Club colours shall be purple, amber and black and the playing uniforms for all teams shall be as approved by the Executive Committee.

2. CONSTITUTION.

The Club shall consist of two sections – Men and Women – and of the following Categories of Members:-

- (a) Full Members – Playing Members – Men and Women
Former Playing Members – Men and Women
Honorary Life Members elected under Rule 7 (e)
- (b) Junior Members – Boys and Girls, who shall be under the age of 18 on the first day of July each year.
- (c) Clubhouse Members

3. TRUSTEE COMPANY.

(a) All land, buildings and investments of the Club shall be vested in the Trustee Company on behalf of the Members.

(b) The Number of Members of the Trustee Company shall not be less than seven. The Members of the Trustee Company shall be appointed by Resolution of the Full Members of the Club passed at a General meeting. Trustees shall be appointed to the board for a fixed term of 10 years. At the end of a Trustees term of office he/she will be eligible, if required, for one further fixed term of office of 5 years. No trustee may serve more than 15 years in office. After this he/she shall no longer be eligible for appointment as a member of the trustee company. – To be eligible to be appointed as a trustee a person must have been a full member of the club for 10 years. In the event that a Trustee ceases to be a Full Member of the club he/she will be required to resign as a Trustee. A Trustee may however if he/she wishes resign at any time. A Trustee can be removed from office by a resolution carried by least two-thirds of the Full Members present and voting at a General Meeting of the Club. Whenever the number shall fall below seven, the resultant vacancy shall be filled as soon as practicable.

In the event that a trustee vacancy occurs or a trustee reappointment for a second term falls between club General Meetings the vacancy may be filled by agreement between the clubs executive committee and the remaining Trustees. Any such appointment shall be put to the next General Meeting for ratification by the Full members. Those Trustees who are in place on the introduction of the fixed terms of office rules shall be retired according to the following rules.

- Trustees who have been in office for more than 15 years may only serve a

maximum of 5 years from the date of the rule change after which he/she shall no longer be eligible for appointment as a member of the Trustee Company.

- Trustees who have been in office for between 5 and 15 years may only serve a maximum of 10 years from the date of the rule change after which he/she shall no longer be eligible for appointment as a member of the trustee company.
- Trustees who have been in office for up to 5 years may only serve a maximum of 15 years from the date of the rule change after which he/she shall no longer be eligible for appointment as a member of the trustee company.

(c) The officers of the Trustee Company who are the chairperson and the company secretary shall be appointed by the board in consultation with the club executive. The Chairpersons appointment shall be for a period of 5 years after which if required he/she may be appointed for two more years after which he/she shall no longer be eligible to serve in this capacity. The Company Secretary shall be for a maximum 5 year period that may be extended for a further 2 years after which he/she shall no longer be eligible to serve in this capacity.

(d) On the introduction of these fixed terms of office the existing Chairperson shall continue in office for a maximum of 4 years and the existing company secretary for a maximum of 5 years.

(e) The Trustee Company shall deal with the property of the Club so vested in it by sale, mortgage, charge or lease or otherwise as directed by the Club by a resolution carried by at least two-thirds of the Full Members present and voting at a General Meeting. Expenditure of monies from the Club Sinking Fund or expenditure of a capital nature in excess of €25,000 may only be incurred with the written consent of the Trustee Company. Nor shall any land be acquired or disposed of without the written consent of the Trustee Company.

(f) The Directors of the Trustee Company shall meet with the Executive Committee, at least once a year.

(g) The Directors of the Trustee Company shall be indemnified by the Members against any loss suffered as a result of their duties.

4. OFFICERS.

(a) The Club shall have the following Officers: President, President-Elect, Captain – Men's Section, Captain – Women's Section, Honorary Secretary, Assistant Honorary Secretary, Honorary Treasurer, Assistant Honorary Treasurer (who shall be from the section of the Club not holding the Office of Honorary Treasurer).

(b) The Officers, all of whom shall be Full Member(s) and/or Clubhouse Member(s) who have been a member for five consecutive years, shall be elected at the first General Meeting of the Club in each year. Each shall hold office for at least one year, unless he/she resigns, ceases to be a member or is removed from office by a resolution carried by at least two-thirds of the Full Members present and voting at a General Meeting of the Club.

- (c) Every Officer of the Club shall be entitled to be indemnified out of the assets of the Club against any losses or liabilities he/she may incur or sustain in or about the execution of the duties of his/her office or otherwise in relation thereto and no Trustee or Officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Club in the execution of the duties of his/her office, or in relation thereto, unless the same shall happen through his/her own fault or dishonesty.

5. EXECUTIVE COMMITTEE.

- (a) The general management of the Club shall be vested in an Executive Committee consisting of the Officers as specified in Rule 4(a) together with the Chairman of the Bar/Social Committee, a Coaching/Colts & Fillies Liaison Officer and a Commercial Liaison Officer, all of whom shall be Full Member(s) and/or Clubhouse Member(s) who have been a member for five consecutive years, elected at the first General Meeting of the Club each year.
- (b) The Executive Committee shall hold a meeting at least once in every month throughout the year and each member of the Executive Committee shall be given at least seven days clear written notice of any meeting.
- (c) The President of the Club shall take the chair at meetings of the Executive Committee or in his/her absence the meeting shall be chaired by the President-Elect. In the absence of both these officers, the meeting shall be chaired by the Captain of the Men's Section or the Captain of the Women's Section as decided by those present. In the absence of all these Officers, and subject to a quorum being present, the meeting shall elect a chairperson from those attending, by majority vote.
- (d) The Executive Committee may at its discretion, appoint a Full Member(s) and/or Clubhouse Member(s) who have been a member for five consecutive years to fill any vacancy which may occur in its ranks. Any member so appointed shall hold office only until the next Annual General Meeting, when he/she shall then be eligible for election.
- (e) Five shall form a quorum at any Meeting of the Executive Committee.
- (f) The Executive Committee is empowered to make and from time to time to alter or rescind such Bye-Laws and Regulations for the management of the Club as it may consider necessary. Such Bye-Laws and Regulations shall be posted on the Club Notice Board and every member, visitor or other person using the Clubhouse or grounds shall be subject to and shall comply with these.
- (g) The Executive Committee shall have the power to appoint sub-Committees from the members of the Club and to define the scope and duration of their activities. No sub-Committee shall have the power to disburse any funds of the Club.
- (h) The Executive Committee shall have the power to appoint such employees on terms, conditions and employment specifications as it thinks appropriate for the

prudent operation and management of the Club. It may also terminate such employments as and when it considers necessary.

- (i) The Executive Committee shall ensure that correct accounts and books shall be kept showing (i) all monies received and expended by the Club, (ii) all sales and purchases of goods by the Club, (iii) the assets and liabilities of the Club. The accounts and books must be kept in such a manner as is necessary to give a true and fair view of the state of the Club's affairs and to explain its transactions. The accuracy thereof shall be ascertained at the end of each financial year by the Auditor or Auditors elected at the first General Meeting as specified in Rule 11(e). The financial year of the Club shall end on the 30th day of April each year up to which date the accounts of the Club shall be balanced.
- (j) The Executive Committee shall, except as otherwise provided for in these Rules, have power to regulate its own procedure.
- (k) In the event of the membership of the Executive Committee being depleted, other than by casual absences, to the extent that a quorum cannot be formed, the management of the Club shall be conducted by the President, Officers and any remaining members of the Executive Committee pending a General Meeting, which shall be called as soon as practicable.
- (l) The Minute Book of the proceedings of the Executive Committee for the previous year shall be open for inspection by Full Members during the week preceding a General Meeting.
- (m) The Executive Committee shall have the power of dealing, as they think fit, with any members whose conduct is, in its opinion, injurious to the interests of the Club or the game of Hockey.

6. SELECTION COMMITTEES.

The arrangement, selection and management of teams and matches, for each Section of the Club, shall be as provided for hereunder:

MEN'S SECTION –

- (a) The Selection Committee for this section shall consist of the Men's Captain and three Selectors, who shall be elected, by the men Members, at the first General Meeting each year. The Captain and Selectors shall appoint and co-opt Team captains for each Team. The Captain shall act as Chairman of the Committee at all meetings, or in his absence, the Meeting shall elect a chairman from amongst their number. The Honorary Team Secretary and Honorary Match Secretary shall be an ex-officio member of the selection committee but shall not be entitled to vote on the selection of Teams. The Chairman shall have a casting vote and four members of the Committee shall form a quorum.
- (b) The Selection Committee shall have the authority to appoint such Team Managers and/or coaches as it considers necessary, subject to the approval of the Executive Committee.

- (c) The Selection Committee shall establish such procedures as it considers most effective and efficient for the selection of teams and such procedures should be submitted, in writing, to the Executive Committee, for its approval. Details of such agreed procedures shall be posted on the Club Notice Board for the information of all Members.

WOMEN'S SECTION -

- (a) The Selection Committee for this section shall consist of the Women's Captain, three Senior Selectors, and three Junior Selectors, who shall be elected by the women Members present at the first General meeting each year.
- (b) All three Senior Selectors elected and at least one of the three Junior Selectors shall have played Senior or Intermediate hockey for at least one full season and no member shall have more than one vote.
- (c) The Captain and Selectors shall appoint and co-opt Team Captains for each Team. The Captain shall take the chair at all meetings of the Committee or, in her absence; the Meeting shall elect one from amongst their number to take the Chair. The Honorary Team Secretary shall be an ex-officio member of the Selection Committee but shall not be entitled to vote on the selection of Teams. The Chairperson shall have a casting vote and four members of the Committee shall form a quorum.
- (d) The Selection Committee shall have the authority to appoint such Team Managers and/or coaches as it considers necessary, subject to the approval of the Executive Committee.
- (e) The Selection Committee shall establish such procedures as it considers most effective and efficient for the selection of teams, and such procedures shall be submitted, in writing, to the Executive Committee for its approval.

Details of such agreed procedures shall be posted on the Club Notice Board for the information of all Members.

7. ELECTION OF MEMBERS.

- (a) All applications for membership of the Club shall be in writing and on a form prescribed by the Executive Committee who shall approve all such applications at a meeting.
- (b) Candidates for election to Full Membership must be proposed by a Full Member of the Club and seconded by another to both of whom the candidate should be personally known. Completed application forms, with the candidate's full name, address and date of birth – if under 18 years of age – shall be forwarded to the Honorary Secretary who shall post this form on the Club Notice Board for not less than seven days before the next Meeting of the Executive Committee.

- (c) Junior Members - Persons up to the age of 18 years may be elected as Junior Members who shall have neither voice nor vote in the management of the club. The Executive Committee may, from time to time, make regulations governing their participation in matches and their use of the Clubhouse and other facilities.
- (d) Clubhouse Members. The Executive Committee may elect Clubhouse members to the Club, subject to the same procedure as specified in (b) above.
Such members shall not be entitled to play hockey by virtue only of their Clubhouse membership, but they may attend General Meetings, and speak on matters relative to their category of membership. Clubhouse members who have been members for five consecutive years shall be entitled to vote at General Meetings.
- (e) Honorary Life Members. A limited number of persons, who have rendered special service to the Club or have distinguished themselves by public or sporting achievements, may, on the recommendation of the Executive Committee be elected to Honorary Life Membership of the Club at a General Meeting.
- (f) The election of candidates for membership shall be by ballot of the Executive Committee, after which the candidate shall be informed, in writing, of his/her admission to, or rejection from the Club.

8. RESIGNATIONS

Any Member of any category wishing to resign from the Club shall inform the Honorary Secretary accordingly in writing prior to the 1st October, in default of which the subscription for the year commencing on that date shall be payable.

9. ANNUAL SUBSCRIPTIONS

- (a) The annual subscriptions for each Category of Membership shall be decided by a General Meeting on the recommendation of the Executive Committee.
- (b) A member's current subscription may be modified by the Executive Committee.
- (c) Subscriptions become due for payment by the 1st October each year and any member whose subscription remains unpaid by the 1st November may be ineligible for selection to any team or be liable for suspension from the Club.

10. VISITORS.

- (a) A Member may introduce visitors to the Club, and shall enter the name, address and date of each visitor in the Visitors Book provided for this purpose.
- (b) The Executive Committee shall have power to refuse permission for any visitor or visitors to use the Clubhouse or Grounds.

11. GENERAL MEETINGS.

- (a) Two General Meetings of the Club shall be held each year, the first not later than the month of May, and the second not later than the month of October on dates to be established by the Executive Committee. Not less than seven days notice of each meeting shall be given to each Full Member accompanied by details of the business to be transacted at the particular meeting, and for the second meeting of the year, a copy of the audited accounts for the previous year end shall be made available in the Clubhouse for inspection by any Full Member for 8 days prior to the said meeting and copies shall be made available to any Full Member on request to the Hon. Treasurer or Assistant Hon. Treasurer.
- (b) Only Full Member(s) and/or Clubhouse Member(s) who have been a member for five consecutive years shall have a vote at General Meetings of the Club.
- (c) The President shall take the chair at all General Meetings of the Club and in his/her absence, the President-Elect shall take the chair.
- (d) The Chairperson shall have a casting vote in addition to his/her own vote.
- (e) The business of the first General Meeting shall include:
- Minutes of the previous General Meeting
 - Matters arising from the Minutes
 - Receiving the Honorary Secretary's Report
 - Election of Officers and Executive Committee
 - Election of Selection Committees
 - Election of Auditor or Auditors
 - Any Other Business.
- (f) Nominations for election of Officers and Members of the Executive Committee shall be proposed and seconded by Full Member(s) and/or Clubhouse Member(s) who have been a member for five consecutive years and shall be submitted to the Honorary Secretary on the form prescribed by the Executive Committee, not less than 21 days before the appropriate General Meeting. Such nominations shall then be posted on the Club Notice Board not less than 14 days before the General Meeting.
- (g) The business to be transacted at the second General Meeting shall include:
- Minutes of the previous General Meeting
 - Matters arising from the Minutes
 - Receiving the Honorary Treasurer's Report and Statement of Accounts to the preceding 30th April, duly audited.
- (h) An Annual Report by the Executive Committee, together with the Statement of Accounts as at 30th April, shall be available to all members seven days prior to the second General Meeting.
- (i) The Executive Committee shall have power to call an Extraordinary General Meeting and such a Meeting may also be called on the requisition, in writing, of at least 20 Full Members of the Club. In each case, at least seven days notice shall be

given to all Full Members by circular specifying the time and place of the Meeting and the business to be transacted. Such Meetings will be entitled to deal only with the business covered by the notice given to members and 20 members shall form a quorum.

- (j) No proxies shall be allowed and if a majority of the Full Members present wish any resolution to be put to the vote by way of ballot, that mode shall be adopted.

12. SALE OF EXCISABLE LIQUOR

1. Save as otherwise provided by the Intoxicating Liquor Act 2000, no Excisable liquor shall be supplied for consumption on the Club premises to any person (other than to a member of the Club lodging on the Club premises) or be consumed by any person (other than such a member) –

(a) at any time on Christmas Day or Good Friday.

(b) on any other day, as specified hereunder, outside the times so specified in respect of it -

- i) Saint Patrick's Day: between 12.30 p.m. and 12.30 a.m. on the following day;
- ii) the 23rd December: if it falls on a Sunday, between 10.30 a.m. and 11.30 p.m.
- iii) Christmas Eve and the eve of Good Friday, between 10.30 a.m. and 11.30 p.m.
- iv) the eve of any public holiday (other than Christmas Eve):
 - (I) if the eve falls on a weekday , between 10.30 a.m. and 12.30 a.m. on the following day.
 - (II) if it falls on a Sunday between 12.30 p.m. and 12.30 a.m. on the following day.
- v) any other Sunday (except Saint Patrick's Day which falls on a Sunday) between 12.30 p.m. and 11.30 p.m.:
- vi) any other Monday, Tuesday, Wednesday or Thursday between 10.30 a.m. and 11.30 p.m. and
- vii) any other Friday or Saturday, between 10.30 a.m. and 12.30 a.m. on the following day.

2. Nothing in the Registration of Clubs Acts 1904 to 1999 or contained in the Rules of the Club registered under those Acts shall operate to prohibit the supplying for consumption on the Club premises of excisable liquor to any person or the consumption of excisable liquor on those premises by any person -

(a) on Christmas Day between 12.00 midday and 10.00p.m., or

(b) on any other day for one hour after the expiration of any period in respect of that day during which it is lawful for the Club to supply any excisable liquor for consumption on the premises; if in each case the intoxicating liquor is –

- i) ordered by or on behalf of that person at the same time as a substantial meal is so ordered, and

- ii) consumed by that person during the meal or after the meal has ended.
3. No member of the Executive Committee and no employee of the Club shall have any personal interest in the sale of excisable liquor therein or in the profits arising from such sale and no excisable liquor shall be sold for consumption outside the premises of the Club except to Members of the Club.
 4. No excisable liquor shall be sold or supplied to any person under 18 years of age.
 5. A visitor shall not be supplied with excisable liquor on the Club premises unless on the invitation and in the company of a Member.

13. GENERAL

- (a) The Executive Committee's interpretation of these Rules and of all Bye-Laws and Regulations made by it shall be binding on every member until set aside by a General Meeting
- (b) The sending in adequate time by ordinary prepaid post, except as otherwise provided in these Rules, of any paper or document to a member at his/her recorded address, shall be sufficient compliance with any requirement as to notice in the Rules or in any Bye-Laws or Regulations and a written certificate of the Honorary Secretary shall be accepted as proof of the date of posting.
- (c) The Executive Committee may alter, add to or delete from these Rules for the purpose of complying with an Act of the Oireachtas or a Bye-Law of the Local Authority. Except as otherwise provided by these Rules, no Rule of the Club shall be replaced or altered or new Rules made except by resolution carried by at least two-thirds of the Full members present and voting at a General Meeting, provided that written notice of such intended changes is given to the Honorary Secretary not less than 15 days prior to a General Meeting, and each Full Member is given seven days notice of such proposals.
- (d) For the purposes of the Registration of Clubs Acts, 1904 to 1988, and any statutory amendments affecting the Rules of the Club, the Executive Committee hereby adopts and incorporates into these Rules, all amendments necessary to bring them into conformity therewith and these Rules shall be read and construed accordingly.
- (e) The word ' member', whenever used in these Rules, unless otherwise provided by these Rules, shall be construed to include all members elected to membership of the Club in whatever category to which he/she shall be elected or to which he/she may change.

14. PERSONAL PROPERTY

All personal belongings of members, visitors, and others on the Club premises shall be at the sole risk of the owners and the Club or Executive Committee shall not be responsible for any loss or damage thereto. This Rule shall not prejudice any claim by the Club or

any member thereof or the Executive Committee or the owner, against any Insurance Company for the loss or damage sustained.

15. PERSONAL RISKS.

Members, visitors and others using the Club, its buildings or premises, or grounds, whether or not engaged in the Club's activities, games, or functions, shall do so at their own personal risks as to injury or damage.

The Club, Executive Committee and other members shall be saved harmless and indemnified in respect thereof and members shall hold one another mutually indemnified as against damage arising from any Club activities aforesaid or the state or condition of the Club premises, its furnishings, equipment or facilities or the like. The Club, Executive Committee, and members shall not be responsible for the loss or damage to members, visitors, or others. This Rule shall not prejudice any claim by the Club or the Executive Committee or any member, against any insurance company.

16. DISSOLUTION OF THE CLUB

If, at an Extraordinary General Meeting of the Club, a Resolution for the dissolution of the Club is passed by a two-thirds majority of the Full members present and voting, then

- (a) The Executive Committee shall, having obtained the written agreement of the Trustee Company, thereupon and at such future date as may be specified in such Resolution, proceed to realize the property of the Club, and after the discharge of all liabilities and such payments (if any) as may be specified in such Resolution, divide the balance equally amongst all Full members who were Full members continuously for five years immediately preceding the date of this Resolution, and
- (b) on completion of such division, the Club shall stand dissolved.